



**DeRuyter Central School**  
**Board of Education Reorganizational Meeting Agenda**  
**Tuesday, July 5, 2017**  
**6:00 p.m. - Library/Media Center**

**I. Call To Order**

**II. Oath of Office - New Board Members** – Brandi Compton, Frederick Lawrence, Jodi Wiesing

**III. Reorganizational Business**

- A. Appointment of District Clerk Sandra Welsh July 5, 2017 through the July 2018 Reorganizational Meeting.  
1. District Clerk Oath of Office
- B. Election of President of the Board of Education  
1. Oath of Office – Elected Board President by District Clerk
- C. Election of Vice President  
1. Oath of Office – Elected Board Vice President by District Clerk Welsh.
- D. Appointments – Appoint the following effective July 5, 2017 through the July 2018 Reorganizational Meeting:
1. Amanda Graham-Quirk – Treasurer – Bonded for \$1,000,000
  2. Sandra Welsh – Deputy Treasurer
  3. Amanda Graham-Quirk – Extra Classroom Fund Treasurer
  4. Bonita Young – Claims Auditor - \$15/hr – not to exceed \$2,500
  5. Tammy Hillman – Substitute Caller - \$2,800
  6. Business Administrator – Third Signor for Extra Classroom Account Fund
  7. MS/HS Principal– Chief Faculty Counselor with authorization to sign checks for Extra Curricular Funds
  8. Rebecca Marshall - District Tax Collector, bonded by \$1,000,000 for a fee not to exceed \$4,500
  9. Family Health Network – School Physician
  10. Juanita Bush – Attendance Clerk
  11. Business Manager – 3<sup>rd</sup> signor for Extra Purchasing Agent, Payroll Certifier, Director representing DCS for CNY Cooperative Health Insurance Fund and as the Chair of the OCM BOCES Workers’ Compensation Consortium, Federal Grants Supervisor, Right-To-Know Officer, Title IX Reporting Officer, Records Access Officer, and McKinney-Vinto Liaison
  12. Superintendent – Deputy Purchasing Agent, Acting Payroll Certifier in the absence of the Business Administrator, Sexual Harassment Reporting Officer, Civil Rights Compliance Officer
  13. Sandra Welsh – Records Management Officer
  14. Director of Special Education – CSE Chair/Administrator, CPSE Administrator, CPSE Alternate Chair, Section 504 Coordinator
- E. Appoint Committees – Appoint the committees as listed effective July 5, 2017 through the July 2018 Reorganizational Meeting:
1. Committee on Special Education  
Physician: Family Health Network  
Parent Representative: Nancy Aller  
Psychologist: Erin Young  
Chairperson/Administrator: Director of Special Education  
Special Education Teachers: Molly Hastings, Cassidy Richardson, Meghan Morgan, Stacy Inman, Julie Arno  
School Counselor: Maureen Alger
  2. Committee on Pre-School Special Education (CPSE)  
Psychologist Amanda Foster  
Chairperson Psychologist  
Alternate Chairperson Director of Special Education  
Administrator Director of Special Education  
Physician Family Health Network
  3. Safety Committee: Kevin Springer, Charles Walters, Kimberly O’Brien, James Southard, Don Warnow, Sally Feinberg, Jessica Vadala, Steven Hathaway, Amanda Graham, Sandy Welsh.
  4. Audit Committee – DCS Board of Education

- F. Establish Rates of Pay, etc. effective July 5, 2017 through the July 2018 Reorganizational Meeting
- Certified Substitute Teachers - \$95/day  
(\$95/day days 1-15 consecutive; \$110/day days 16-100; contract base rate days 101 and beyond)
  - Non-Certified Substitute Teachers – Current Minimum Wage
  - Substitute Teaching Assistants – Current Minimum Wage  
Minimum wage for consecutive days 1-100; \$80/day days 101 and beyond)
  - Substitute Teacher Aide - Current Minimum Wage
  - Certified Tutors - \$31.08/hour
  - Non-Certified Tutor - \$20.00/hour
  - Substitute Nurse (RN) - \$95/day; Substitute Nurse (LPN) - \$75/day
  - Clerical Substitute – Current Minimum Wage
  - Cafeteria Substitute –Current Minimum Wage
  - Maintenance/Cleaner Substitute – Current Minimum Wage
  - Substitute Bus Monitor – Current Minimum Wage
  - Bus Driver Substitute - \$20/hour
  - Shot Clock Keeper - \$20/game
  - Game Timers - \$20/game
  - Score Keepers - \$20/game
  - Petty Cash Fund - \$100 to be administered by School District Treasurer and \$100 to be administered by the Cook Manager
  - Mileage – Current IRS Mileage Rate
  - Special Student Transportation Rate – Current IRS Mileage Rate
  - Bank Depository Designation (for no more than \$5M per institution) - Citizen’s, Chase, Citibank, and Bank of America
  - Investment (for moneys not needed in cash flow) - Citizen’s, Chase, Citibank, Bank of America
  - Newspapers – Cortland Standard, Syracuse Post Standard (when appropriate)

- G. Authorizations –Authorize the following effective July 5, 2017 through the July 2018 Reorganizational Meeting:
- Treasurer – approve payment/issue checks for utilities, postage, and express services as they become due
  - Board President – act on behalf of the Board to appoint Impartial Hearing Officers
  - Board President/District Clerk – sign contracts for Health & Welfare Services for resident students attending non-public schools.
  - Superintendent – to hire instructional/non-instructional permanent positions (excluding administrative positions) in advance, pending Board approval at the subsequent Board meeting.

- H. Policy - Re-affirm the current DeRuyter Central School Policy Book.

I. Volunteers/Workers Compensation: Recognize the contributions made by the persons volunteering services to the School District and the benefit thereby inured to the School District. The Board of Education, by adoption of this Resolution makes a policy decision to formally codify and provide uniformity in the application of various practices of the school District, which currently does not provide for Workers’ Compensation coverage to school volunteers.

Therefore, in consideration of their services as volunteers to the School District, Workers’ Compensation coverage for said volunteers in the Worker’s Compensation Consortium of which the School District is a member, is hereby elected and included in this plan.

Volunteer activities for which Workers’ Compensation coverage is contemplated are defined as educational support services provided under the supervision of school authorities during approved school activities.

#### IV. Reorganization Business Adjournment