

**District Planning Team (DPT) Meeting Minutes
November 17, 2016
8:10-10:55**

Committee Members Present:

Maureen Alger – 9th-12th Guidance Counselor

Donna Barber – High School US History/Economics

Lisa Burbidge – 3rd Grade Teacher

Shannon Forrest – DFA President/MS Social Studies Teacher

Lisa Garofalo – Director of Special Education

Meghan Morgan Special Education Teacher

Kimberly O'Brien – Pre-K-5 Principal/ Curriculum Development – Unable to attend

Parent Representative - Dan Degear- Unable to attend; Brandi Compton-Unable to attend

Amy Prince – 7th/8th Grade Math Teacher

Sally Stack Feinberg – Facilitator/ High School Principal

Lisa Stearns – Fine Arts

Chuck Walters – Superintendent of Schools

Erin Young – School Psychologist

Reviewed and approved the minutes from the October 6, 2016 meeting.

Professional Development Plan

- **The Professional Development Plan was approved**

APPR Update

- **Kim was unable to attend but did an update and overview at the November Faculty meeting**

CDOS Initiative

- **It is a graduation credential in addition to a diploma**
- **It is available to all students**
- **Teachers are currently creating a collection binder for current seniors**
- **There are K-12 standards that go hand in hand with college and career readiness**
- **The plan is to be ready September 2017 9-12**
- **Chuck suggested a presentation to the entire Faculty, BOE, parents, etc.**

K9 Locker Sweep/Policy

- **We need to put a firm, clear form in the student handbook**
- **Will need BOE approval**
- **We need to keep our students safe**
- **Discussed Code Red and building entry changes (Keyfab)**

DASA

- ELA is taking on the DASA meetings for the next two months. The topic will be Diversity.
- Sally mentioned that a family in the district reported that their students have been the brunt of inappropriate racial comments. It was also brought up that female students have inappropriate comments made about them, as well as students with disabilities. A discussion centered around the need to educate our students more on diversity.
- Had a conversation on what we can do to address assimilating all students.
- We need to create an active DASA committee. It was decided that the DPT will serve in that capacity.

Safety Committee Update

- Lead, faucets recap
- Will start replacing faucets after the holidays with Elementary first
- Some will not be replaced, but will be labeled "do not drink"

Code Green

- It was requested that we list the driver name with the animal as secondary students know the bus by their driver.
- It was reported that during Code Green there was some congestion in the hallways and parking lot

Capital Project Ideas

- Auditorium for graduation and drama programs (music, band, etc.)
- Maybe a track too
- Chuck will meet with State Ed. On Monday to see if DCS can do a capital project

Strategic Plan Update/Discussion**ELA**

- Elementary is working on Wonders
- Middle/High School are working together

College & Career Readiness

- Reviewing what they have done
- Researching how to present the information in an organized way

Social/Emotional

- Meet with Kim and Sally for next meeting for guidance to move forward and make a recommendation

Student Engagement

- Looking for data from the engagement survey
- Inviting administration to the next meeting to look at the results
- Looking to communicate with other groups (social emotional, college and career readiness)

Home/School/Community

- Questionnaire to teachers on how you already communicate
- Another letter to parents on parent portal

Math

- **Identifying common vocabulary and essential skills by grade level**
- **Completed Pre-K**

The next DPT meeting will be held in the Conference Room on January 12, 2017.