

**District Planning Team (DPT) Meeting Minutes**  
**January 12, 2017**  
**8:10-10:55**

**Committee Members Present:**

Maureen Alger – 9<sup>th</sup>-12<sup>th</sup> Guidance Counselor

Donna Barber – High School US History/Economics

Lisa Burbidge – 3<sup>rd</sup> Grade Teacher

Shannon Forrest – DFA President/MS Social Studies Teacher – Unable to Attend

Lisa Garofalo – Director of Special Education – Unable to Attend

Meghan Morgan Special Education Teacher

Kimberly O'Brien – Pre-K-5 Principal/ Curriculum Development

Parent Representative - ~~Dan Degear – Unable to Attend; Brandi Compton – Unable to Attend~~

Amy Prince – 7<sup>th</sup>/8<sup>th</sup> Grade Math Teacher

Sally Stack Feinberg – Facilitator/ High School Principal

Lisa Stearns – Fine Arts

Chuck Walters – Superintendent of Schools – Unable to Attend

**Reviewed and approved minutes from the November 17, 2017 meeting.**

**Professional Development Planning**

- **Plan ahead better for Professional Development days**
- **Part of the DPT responsibility is to plan**
- **Ideas:**
  - **CDOS Training**
  - **Special education needs**
  - **Computer/Google Training**
  - **Computer-Based testing – Teacher and student**
- **Put out a survey to see what people need – Sally and Kim will do this**

**APPR Update**

- **Nothing at this time**
- **The process seems to be working well**
- **The rubric is better**

**CDOS Initiative**

- **Training for binders is on 2/7/17**

**DASA**

- **The next meeting is being planned**

**Safety Committee Update****Fire Inspection**

- Rescue windows blocked
- Walls covered
- 50% of each wall - new regulation
- Plugs/power strips
- Door stops

**Code Red**

- Bathroom sweeps
- Where do students go if they are in the bathroom?
- Trouble hearing the announcement in some areas
- Possibility of using lights to alert in those areas
- Update at next faculty meeting
- List of procedures out to teachers
- All our keys work in the Conference room door, the computer lab and the testing room
- 2 more upcoming drill

**Strategic Plan Update/Discussion****ELA**

- Collaboration on the traits for writing

**College & Career Readiness**

- Working on a presentation to parents "These are the things we do to teach...."
- Parent and teacher involvement

**Social/Emotional**

- Developing a rubric for Elementary and 6-12
- Very close to making a recommendation

**Student Engagement**

- Ready to recommend
- Will do a Faculty presentation

**Home/School/Community**

- Working on students' ability with parent relationships
- Parent volunteers - getting parents involved more

**Math**

- Finished the 1<sup>st</sup> grade vocabulary
- Will start on 2<sup>nd</sup> grade
- Will then begin on essential skills

**Other**

**After -school snack program**

- Sally and Kim will look into this going again

**Rachel's Challenge**

- Coming to Cazenovia and they have invited DeRuyter to go
- Information to come at Faculty meeting

The next DPT meeting will be held in the Conference Room on March 16, 2017.